



SEA PALLING & WAXHAM PARISH COUNCIL MEETING MINUTES

Monday 23rd March 2026 at 6.30pm
Sea Palling & Waxham Village Hall

Present: Val Bird (Chair), Cllrs: Simon Burrell, Gina Casson, Susan Deary and Amanda Draper

In Attendance: County Councillor Richard Price, Cllr Matthew Taylor (Stalham), 7 members of the public and Becky Furr (Parish Clerk).

Main Meeting

7a) Cllr Bird proposed that Item 7a be moved to the top of the agenda to enable the young people interested in joining the youth council to hear more about the proposal. This was agreed. The clerk has drawn up a term of reference which was circulated to the council. 8 young people have expressed an interest. It was AGREED Cllr Draper will be the nominated point of contact for the youth council and a meeting will be set up to review the terms of reference and obtain necessary consents with parents and young people.

Public Participation

County Councillor Price presented his report on County matters, which included the following:

- The Director of Highways is talking to the Government about funding so that hopefully Government will provide sufficient funds to ensure that all bus routes will be gritted in future.
- Local Government Reorganisation will be confirmed by Government shortly and elections will be held on the 7th May 2026.
- The consultation regarding the Beach Road Traffic Regulation Order (TRO) has been postponed whilst council is in purdah.
- Unfortunately, there are several private utility apparatuses located within the verge/footpath area of Waxham Road, which run the length of the section, planting/tree roots would be detrimental to the assets and not feasible. This is why two trod's were installed to provide safe pedestrian access.

District Councillor Blathwayt emailed a brief update regarding dogs being off lead on the ramp:

"This is a slightly more complex issue as dogs transiting the beach with their owner on the Coastal Path are allowed. Hopefully, the owners will obey signs and dogs will be wearing a leash. I will have a look at new signage that takes this into account. I don't believe a sign painted on the ramp would be very attractive and will require permission from the EA as it is their property."

Main Meeting resumed

1) Apologies for absence

Please email the parish clerk at clerk@spw-pc.gov.uk if you have any queries.

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Apologies were received and ACCEPTED from Cllr Preston, Cllr Rowe and District Cllr Blathwayt.

2) Declarations of interest and request for dispensations

None.

3) Minutes of the last parish council meeting

The minutes of 23rd February 2026 were APPROVED and signed as a true and accurate record.

4) Matters Arising

- a. There was a lengthy discussion about when to launch the beach wheelchairs, as one member of the public has already used them but the booking system is not finalised. There is also an issue with storage, as the bespoke shed can not fit both beach wheelchairs so they are currently being stored in a metal unit behind Sandy Hills Snack Bar. It was AGREED the working party will arrange a meeting to address these issues.
- b. The Village Gateway Sign for Stalham Road has been approved under the Parish Partnership Scheme.
- c. The new bus shelter for Stalham Road should be installed by the end of April.
- d. The clerk has reported to EA surfacing issues past the ramp and 3 sets of damaged steps. Cllr Preston will send the clerk photos of the two entrances to the Dunes which need to be cordoned off.

5) Planning

No applications to consider. The site survey for the Boatyard has been completed and sent to the relevant planning officer.

6) Finance

a. Payments received and NOTED		
HMRC	VAT Reclaim Quarter 3	£130.00
b. Payments APPROVED		
B.Furr	Clerks Expenses including transfer unit for printer and AED signage	£108.78
NPTS	Clerk's AGAR Assertion 10 Training	£21.60
NPTS	Annual Subscription	£175.10
Ross Handling Ltd	X2 Extreme Motus Beach Wheelchairs (80% funded by FiLP grant)	£11603.64
ICO	ICO Registration (set up as a direct debit with an annual £5 reduction).	£52.00
NCC – Parish Partnership Scheme	Village Gateway Sign for Stalham Road	£200.00
c. Payment agreed by standing order or direct debit (information only)		
B.Furr	Clerks Salary – February 26	£1634.28
HMRC	PAYE – February 26	£0
		Credit of £991.40

7) Parish Matters

- a. Sea Palling & Waxham Youth Council. See above.
- b. Public toilets and dogs on lead signage. The public toilets signs have been ordered. The clerk will contact the EA to ask whether a dog on lead symbol can be painted on the ramp surface.

- c. Toy Library. The Lifeboat Tavern have a toy library for people to use which includes buckets, spades etc.
- d. 4G Telephone Mast. This is an ongoing matter. NNDC are fully aware of possible sites for a telephone mast but no further action has been taken.
- e. Summer Solstice and Community Carols Events. A planning meeting was held on Sunday 22nd March with various parties. It was AGREED the Summer Solstice event on Sunday 21st June (also Father's Day) will be held from 1pm – 6pm, utilising the space around the businesses at the bottom of the ramp. It was AGREED the parish council will look for a children's entertainer and obtain an events temporary traffic order. The Lifeboat Tavern will look for 3 live sets of music, a face painter and a craft workshop for the children. Sandy Hills Snack Bar have agreed to provide a western hot-dog stand for the event and the church will supply bunting. Lovat's Holiday Parks may consider a financial contribution. Sea Palling Lifeboat have also agreed to be involved.
The Community Carols event will be on Sunday 6th December from 2pm, utilising the space around the businesses at the bottom of the ramp. The parish council AGREED to provide the Christmas tree and financially contribute to a brass band. The Lifeboat Tavern will be holding a Christmas Market and taking donations for the church. The church will provide the programme of Carols. There was further discussion about how the youth council may like to get involved in setting up games/activities for the events which will be proposed at their next meeting. The parish council has set aside £2000 already in their budget to cover expenses for both events.
- f. Tree Planting along Waxham Road. As explained in County Cllr Price report above this is not feasible.
- g. Dark Skies Pledge. It was AGREED to circulate in the newsletter and on social media Sea Palling & Waxham's Parish Council pledge to reduce light pollution and support the Dark Sky's Pledge.
- h. Paediatric and Adult Defibrillator Pad. As these have an expiry date, it was AGREED to purchase one paediatric pad as the council already has an adult pad. Cllr Bird will ask Cllr Preston to inspect the defibrillator weekly and keep a log book inside the cabinet.
- i. Asset Register. The clerk has updated this to include the beach wheelchairs and village gateway signs. This was APPROVED.

8. Items for the next agenda.

To approve Cllr Deary's apologies for the next meeting.

To consider actions to address the poor visibility at the children's play area.

To consider actions to tidy up Clink Lane of the discarded cones and barriers.

9. Next Meeting

This will be held on Monday 27th April 2026 at 6.30pm in Sea Palling and Waxham Village Hall. Please note the Annual Parish Meeting will commence on the same day and venue at 6pm.

Meeting closed 19:29