

**SEA PALLING & WAXHAM**

 **PARISH COUNCIL**

**MINUTES**

**Of the Meeting held on 21st August**

**2018 at 7.30pm**

 **at**

**The Village Hall, Sea Palling.**

**www.seapallingpc.norfolkparishes.gov.uk**

Present:

Chairman- Cllr K Matthews, Cllr J Cocker, Cllr J Crafter, Cllr S Deary, Cllr M Vacca, Cllr A Bode.

Also present: The Clerk P Adams, County and District Cllr Richard Price. No members of the public were in attendance. The meeting began at 7.30pm

1. **APOLOGIES FOR ABSENCE**

The Chairman welcomed everyone. Apologies received from Cllr Casson.

1. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None

1. **MINUTES OF THE MEETING HELD ON 17th July 2018**

The Minutes of the meeting held on Tuesday 17th July 2018, having been previously circulated were AGREED and signed by the Chairman.

1. **PUBLIC PARTICIPATION**

None

1. **COUNTY AND DISTRICT COUNCILLOR REPORTS**

Cllr Price updated the meeting on recent discussion at County Hal and North Norfolk District Council. Members expressed their disappointment that the Road Marking Works in Beach Road still have not been carried out. Cllr Price said he would discuss with Highways.

1. **UPDATE ON ITMS FROM THE PREVIOUS MINUTES**
	1. **The Village Website.** The Chairman, Cllr Kevin Matthews informed the Members that he had taken over as Village Website Administrator. No other volunteers had come forward The Chairman said that he intended to liaise with Councillor Casson to discuss linking the village website and the Village Diary and Member agreed this was a good idea.
	2. **Dog Fouling on the Village Footpaths** It was agreed that this matter would be discussed at the next meeting when Cllr Casson was present.
	3. **The entrance for dog walkers from Clink Lane to the Beach.** The members confirmed that this entrance is open.
2. **NEW MATTERS FOR CONSIDERATION**
	1. **To consider a request for funding to update the Village Playground.** The Clerk informed the meeting that since the request had been received the group requesting the funding had decided to investigate the availability of grant funding first and would report back at a later stage. The Members agreed to wait until further details were available before further discussion.
	2. **The Clerk’s request to change the date of the next meeting**

The Clerk’s request was to enable the Clerk to attend the Planning Meeting on the 30th October. Members agreed and it was also confirmed that Vice Chairman Jasper and Cllr Deary would also attend. The date of the autumn meeting will be on the 6th November.

The Chairman informed the meeting that he had received correspondence from a Member of the Parish about an ongoing issue with water pressure and an offensive odour from the drains. The Clerk was asked to discuss the matter with Anglian Water.

1. **FINANCE and GOVERNANCE**
	1. **To receive an update from the Clerk on banking matters.** The Members were pleased t hear that the banking issues have been resolved and online banking is now operational. A protocol document will be produced for consideration at the November meeting
	2. **To approve the following payments:**
2. Clerk’s Salary £348.50
3. HMRC £38.00
4. Travel and Office Allowance £55.00
5. To consider invoices received after the publication of this agenda.

 B Shacklock – windows £20.00 Approved

R Canwell – Internal Auditor £40.00 Approved

1. To consider the bank reconciliation and the budget monitor. After consideration Members approved the documents and they were signed by the Chairman accordingly.
2. **CORRESPONDENCE.**

To consider correspondence previously circulated:

* 1. The Big Society Fund
	2. Sea Palling Playground Funding Request
	3. North Norfolk Community Transport Fund
	4. North Norfolk Arts and Culture Fund
	5. Planning Policy Meeting 30th October 2018
	6. Church Road Parking Matters

No further comments were received.

1. **PLANNING:**
	1. To consider Planning Applications received: NONE
	2. Planning Decisions:

 PF/18/0634. Stationing of Caravan, Beach Road, Sea Palling **APPROVED**

1. **HIGHWAYS** The Chairman raised concerns about speeding on Waxham Road. Cllr Price suggested that a Community Speed Watch Group might prove very effective and would supply necessary data about speeding times and occurances.
2. **DATE OF NEXT MEETING**  Tuesday 25th September, The Village Hall, Sea Palling**.**

There being no further business the Chairman closed the meeting at 8.42pm

Chairman……………………………………………………………………………….. Date………………………………………