

**SEA PALLING & WAXHAM**

 **PARISH COUNCIL MEETING**

**MINUTES**

**28th January 2020 at 7.00pm**

**The Village Hall, Church Road, Sea Palling**

**www.seapallingpc.norfolkparishes.gov.uk**

Meeting began at 7.00pm

Present: K Matthews (Chairman). J Cocker (Vice Chairman) Cllrs; J Crafter, M Vacca, S Deary In attendance: The Clerk, Patsy Adams, Cllrs H Blathwayt (District) Two Members of the public ( one of whom arrived at 7.05pm).

1. **APOLOGIES FOR ABSENCE.** Apologies received and accepted from Cllr Casson and County Councillor Richard Price
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS** None
3. **MINUTES OF THE MEETINGS HELD ON 22nd of OCTOBER 26TH November and 2019** Approved
4. **PUBLIC PARTICIPATION** No comments were received
5. **COUNTY & DISTRICT COUNCILLOR and POLICE REPORTS.**

Cllr Blathwayt updated the meeting on the following matters:

* The telephone box consultation
* Planning Application at the Marram
* Internal Drainage Board Meeting on 29th January 2020

Comments were received form Cllr Crafter who expressed her concern about the way in which planning applications at NNDC were being considered. The application at the Marrams seemed to ignore the original intentions of the chalets on the Marram.

The Chairman read an email from Cllr Price updating the Members on his role on the Budget Scrutiny Committee meeting today and Jon Winett’s departure from Highways.

1. **UPDATE ON ITEMS FROM THE PREVIOUS MINUTES**
	1. **Beach Road Parking** -To receive an update from the Clerk. The Members were very disappointed to hear that the Highways Engineer Jon Winette has left Highways and it is unclear whether the TRO documents have been submitted or not. The Chairman suggested he work with the Clerk to find a way forward and this was agreed.
	2. To receive confirmation from the Members that the installation on the new dog bin and replacement posts has been carried out satisfactorily. Whilst the dog bin has been replaced it is unclear whether the posts have been replaced. (LOOK at this on 18th February)
	3. Update from the Clerk on CILCA. The Clerk informed the Members that she has completed three of the six sessions and work towards the completed portfolio continues. The Clerk also informed the Members that she has applied for a grant to cover the remaining fees. The Clerk presented an invoice to the Council from Ryburgh PC for the cost of one fifth of the price of the books required for the course (Ryburgh have already paid the cost in full and now seek reimbursement). On a proposal by Cllr Crafter, the Members approved the payment (see item 8.1)
	4. **To receive an update on the blocked culvert in Beach Road and the drains in Clink Road.**  Cllr Blathwayt is going to discuss the matter with the IDB on the 29th January 2020.
	5. **To receive an update from the Chairman regarding the dog on leads signage agreed at the last meeting.** To be considered at the February meeting
2. **NEW MATTERS**
	1. **To receive an update from Cllr Deary regarding the SAM2 training attended on the 21st January.** Cllr Deary updated the meeting on the training course and the requirements regarding downloading and analysing the data collected. It was agreed that the Clerk will inform members again where the chosen locations are and will liaise with the other Parishes regarding the usage schedule.
	2. **To confirm arrangements to walk the Marrams on 18th February.** It was agreed the members and the Clerk will meet at 10am to walk the Marrams and take photographs in advance of the meeting to be arranged with the Planning Department to discuss future applications on the Marram
3. **FINANCE and GOVERNANCE**
	1. *To consider invoices received and ratify payments made to-date.*

*Adin Expenses: Stamps £8.44. Files £1.30 Diary £1.40. NNDC Uncontested Election costs £126.54. Ryburgh Parish Council CILCA books £16.30. On a proposal by Cllr Cocker the Members approved the payments.*

* 1. *To consider the budget monitor. On a proposal by Cllr Vacca Members agreed and approved the Budget monitor.*
	2. *To consider the Bank reconciliations for Q2 & Q3 Considered and, on a proposal by the Chairman, the Members approved the Q2 and Q3 reconciliations.*
1. **CORRESPONDENCE**

To consider correspondence previously circulated:

BT Payphone removal at Sea Palling and Waxham

NNDC Parish Forum

VE Day 75th Anniversary

Police and Crime Commissioner Budget Consultation

Mammoth Marathon Road Closure Plan

1. **PLANNING** Application Received –
	1. **PF/19/1830** Change of Use. Seasonal Opening (Easter – to End of School Holidays) Food Van and infrastructure at Totem Pole Field, The Marrams, Sea Palling. Parish Council: PC Decision: **Support.** NNDC Decision: Awaited
	2. PF/19/2121 Golden Beach Holiday Park. Additional caravans. PC Decision **Object.** NNDC Decision**: Awaited**
	3. PF/19/1642 Sunnyside Extension, The Marrams. PC Decision : **Object.** NNDC Decision: **APPROVED**
	4. Other Planning matters for consideration – **PF/20/0035** Single Storey Extension to Charmwood, I Thomas Bishop Close, Sea Palling. **No Objection**
2. **NEW MATTERS** To consider matters that have arisen since publication of the agenda

No further matters were raised.

1. **HIGHWAYS**

To receive an update and report any further highways matters. None

1. **ITEMS FOR THE NEXT AGENDA None**
2. **TO CLOSE THE MEETING** There being no further business the Chairman closed the meeting at 8pm. The next meeting will be held on 25th February 2020 at 7pm